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## PRIVACY POLICY

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### BACKGROUND:

EDC understands that your privacy is important to you and that you care about how your personal data is used. We respect and value the privacy of everyone who visits this website, <http://edc.ltd>. We only collect and use your personal data as described in this Privacy Policy. Any personal data we collect will only be used as permitted by law.

Please read this Privacy Policy carefully and ensure that you understand it.

#### 1. Information About [Us] OR [Me]

Our Site is owned and operated by Edmunds Design & Construction, a limited company registered in England under company number 8533406.

Registered address: Jubilee House, 3 The Drive, Brentwood, CM13 3FR.

Main trading address: Jubilee House, 3 The Drive, Brentwood, CM13 3FR

VAT number: 170777977.

Representative: C Edmunds.

Email address: [info@edmundsltd.com](mailto:info@edmundsltd.com)

Telephone number: 01277 725021.

Postal address: Jubilee House, 3 The Drive, Brentwood, CM13 3FR.

We are regulated by LABC.

We are a member of Gas Safe Register

#### 2. What Does This Policy Cover?

This Privacy Policy applies only to your use of Our Site. Our Site may contain links to other websites. Please note that we have no control over how your data is collected, stored, or used by other websites and we advise you to check the privacy policies of any such websites before providing any data to them.

#### 3. What Is Personal Data?

Personal data is defined by the General Data Protection Regulation (EU Regulation 2016/679) (the "GDPR") and the Data Protection Act 2018 (collectively, "the Data Protection Legislation") as 'any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier'.

Personal data is, in simpler terms, any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but it also covers less obvious information such as identification numbers, electronic location data, and other online identifiers.

#### 4. What Are My Rights?

Under the Data Protection Legislation, you have the following rights, which we will always work to uphold:

- a) The right to be informed about our collection and use of your personal data. This Privacy Policy should tell you everything you need to know, but you can always contact us to find out more or to ask any questions using the details in Part 10.